## माझगांव डॉक शिपबिल्डर्स लिमिटेड MAZAGON DOCK SHIPBUILDERS LIMITED अध्यक्ष एवं प्रबंध निदेशक का जापन Chairman & Managing Director's Memorandum सी एच CH/\s4/2019

निदेशक गण / Directors

मुख्य सतर्कता अधिकारी / CVO

कार्यकारी निदेशक गण / महाप्रबंधक गण / EDs / GMs

अपर महाप्रबंधक गण / उप महाप्रबंधक गण / AGMs / DGMs

विभागाध्यक्ष गण / HoDs

(और उनके अंतर्गत कार्यरत अधिकारियों की जानकारी के लिए)

(and for information of all executives working under them)

## Sub: Pro-active disclosure under RTI Act, 2005

As per the directions given at Para 3 of letter No. 2701/NADP/PRO-DISL/TPAUDIT /MDL/2019-20 dated 13 Aug '19 by National Academy of Defence Production, MoD, Government of India vide DoPT OM No. F. No. 1/34/2013-IR dated 30 Jun '16, have directed to constitute a consultative committee and another committee of Public Information Officers (PIOs) and First Appellate Authority (FAAs) to review the subject matter.

2. Accordingly, a consultative committee consisting of following Executives is hereby constituted to have a systematic and regular interaction between the officials of MDL to advise what information is to be uploaded as suo motu disclosure under Section 4 of Right to Information Act, 2005:

Sr. No.	Name	Designation	
1	Shri Arun K Chand	AGM (HR)	President
2	Shri Amit Nabira	DGM (Indig.)	Member
3	Shri Ramesh Mourya	DGM (C-MP)	Member
4	Shri Manoj Meshram	DGM (C-EY)	Member
5	Shri K Madhu	CM (CIT)	Member
6	Smt Madhavi Kulkarni	Asst. CS	Member

- 3. The above committee will meet at regular intervals and function under the ambit of Section 4 of RTI Act, 2005 relating to pro-active disclosures.
- 4. As directed a committee of following Executives concerned with functioning of RTI Cell, is hereby constituted to identify the categories of information that are frequently asked by applicants and the same shall be reviewed for disclosure by the Committee regularly:

Sr. No.	Name	Designation	
1	Shri S K Mallick	GM (HR)	President
2	Shri S S Kadam	AGM(HR&ER)	Member
3	Shri R P Negi	DGM (Legal)	Member

- 5. Shri S S Kadam, AGM (HR&ER)/ CPIO is hereby appointed as Nodal Officer of MDL under RTI Act, 2005.
- 6. Shri S P Shenai, Executive Director (Finance) is hereby appointed as Transparency Officer of MDL under Section 4 of RTI Act, 2005.

अध्यक्ष एवं प्रबंध निदेशक

Chairman & Managing Director

मुंबई /Mumbai 400 010 12 सितम्बर /Sep '19